Making Requests

Will/Would/Can/Could you please…?

Do you mind…?

Do you think you could…?

Do you think it would be possible to…?

Would it be possible for you to…?

Would there be any possibility of…?

Would you be kind enough to…?

Would you mind…?

Can/could you… for me, please?

Could you possibly…?

I'd appreciate it if you could…

Can/Could I ask you to…?

You couldn't… could you?

Accepting Requests:

Sure, I'd be glad to…

I'd be happy to …

Sure. Just a moment.

No problem.

Of course

Certainly.

All right.

Refusing Requests:

I'm sorry, I can't.

I'm sorry, but …

I'd loved to, but …

Sorry to say that …

It sounds great, but …