

Workplace Distractions:

Rank the following distractions from the most common to the least common.

| Smartphones | Social media sites |
|-----------------------------|--------------------|
| Boss | Loud coworkers |
| Useless meetings | Phone calls/emails |
| Breaks (coffee, smoke, etc) | Nice day |
| Other: | |

Discussion Questions:

- 1. What is the biggest distraction to you? Why?
- 2. What can you do about those distractions?
- 3. Do you prefer multiple short breaks or a few long breaks?
- 4. How would you feel if your company took your phone away?
- 5. What is your current distraction level at work? (10 lot of distractions and 0 no distractions)
- 6. What are other distractions in your life?