



Lesson 02: Organizational Structure

Warm-up Questions:

Describe your company office culture?

In western countries, subordinates call their bosses by their first names. In your country, what do you call your boss? How would your boss react if you called him by his or her first name?

If you could be transferred to another department, which department would you want to be transferred to? Why?

Vocabulary:

In a nutshell

Breathe down (someone's) neck

Unwritten rule

Get down to business

Sucking/Kissing up

Cut-throat

Take the floor

Hot desking

Gossiping

How would you describe your boss in a nutshell?

Do you know anyone who is always sucking up to the boss? How does he/she do this? How does that make you feel?

What are some unwritten rules in your workplace?

Do you like to gossip at work? How do you feel about people who gossip?

Do you prefer hot desking or having your own permanent work area?

Adjectives(-ed/-ing endings):

(-ed): feeling

person

(-ing): gives feeling

person/activities/thing

I am **tired** because my work is **tiring**.

I am **excited** because I'm going to travel to Europe next week.

The trip to Europe was **exciting**.

My weekend was very **boring**.

Practice:

When was the last time you were terrified?

What is the most thrilling thing you have ever done?

What school subject was interesting?

What is one of the most exciting jobs you can think of? How about one of the most boring jobs?

What is something relaxing you do when you are stressed?

Who is the most inspiring person alive today?

What makes you excited?

What makes you really bored?

When was the last time you were really surprised?

What food do you think is really disgusting?

What movie really captivated you?